

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**OCTOBER 25, 2023**  
**REGULAR MEETING, 7:00 PM**

CALL TO ORDER

Wuebbels called the meeting to order at 7:00 PM. Roll call shows Athmer, absent; Boeckmann, present; Henry, present; Huegen, arrived @ 7:45 PM; Jung, present; Lucas, absent; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Angie Wellen and Christelle Bretz were present. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Boeckmann made the motion to approve the agenda. Henry made the second motion. Voice votes show all present in favor.

BOOSTER CLUB

- A secretary is still needed.
- Raffle tickets are currently being sold by students and their families.
- The December 7, 2023 concert will have decorations done by an outside organization.
- Box Tops are still being collected in the digital format.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Lucas, Henry, Boeckmann – The HVAC unit in Room 26 need the heat exchanger replaced. The part and labor are estimated at \$3,000.00. A new unit is estimated at \$10,000.00.
- TECHNOLOGY, Athmer, Wuebbels, Lucas – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Jung, Boeckmann - - There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Henry, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

There is nothing at this time.

CONSENT AGENDA ITEMS

Jung made the motion to approve the minutes from the September 27, 2023, budget hearing and regular meeting; approve the financial report; approve the bills in the amount of \$ 40,521.44. Henry made the second motion.

OLD BUSINESS

- 2023 MAINTENANCE GRANT – The last payment was made to D7 Roofing. This item will be removed from the next agenda.
- TRANSPORTATION AFTER SCHOOL ACTIVITIES - This item was tabled. Mr. Toebe has been in contact with Southern Illinois Bus and Mobility regarding used vans and buses.
- STRATEGIC PLANNING – The meeting will be held on November 2, 2023. A list of attendees or suggested attendees was reviewed. Mr. Toebe will contact the recommended residents. Fifteen people have responded that they will be attending.
- HOLIDAY PARTY – December 1 will be the annual party for staff and board members.
- 2023-2024 MAINTAINANCE GRANTS – This item was tabled.
- ATHLETICS SALARIES – Wuebbels made the motion to approve the new Athletic Stipend schedule. Boeckmann made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, absent; Boeckmann, aye; Henry, aye; Huegen, absent; Jung, aye; Lucas, absent.
- TAX LEVY – Mr. Toebe shared the projected tax levy and rates. Boeckmann made the motion to set a Tax Levy hearing for December 19, 2023 at 6:45 PM. Wuebbels made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT – PARAPROFESSIONAL – This item was tabled.
- IASB CONVENTION – Toebe and Boeckmann will be attending.
- 2023-2024 EMPLOYMENT – Jung made the motion to hire Kayla Sutton as the 5<sup>th</sup> & 6<sup>th</sup> grade volleyball coach. Jacki Jansen was also approved as a volunteer coach. Boeckmann made the second motion. Roll call vote shows: Henry, aye; Huegen, absent; Jung, aye; Lucas, absent; Wuebbels, aye; Athmer, absent; Boeckmann, aye. All other positions were tabled.

NEW BUSINESS

- HANDBOOK – Jung made the motion to amend the Parent & Student handbook to require a physician’s note for four consecutive days of absences. Henry made the second motion.
- REQUEST FOR QUALIFICATIONS – ARCHITECTS – Boeckmann made the motion to advertise for Request for Qualifications for Architectural Services. Henry made the second motion. Roll call vote shows: Jung, aye; Lucas, absent; Wuebbels, aye; Athmer, absent; Boeckmann, aye; Henry, aye; Huegen, absent.
- AUDIT REPORT – Jung made the motion to approve the audit as presented. Henry made the second motion. Voice vote shows all present in favor.
- NEGOTIATIONS – Wuebbels, Lucas and Athmer volunteered to be on the school board negotiations team. Negotiations can start at any time for the next Albers IEA/NEA contract. A tentative meeting date of November 9 was discussed.
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SUPERINTENDENT’S REPORT

- The fire alarms have been malfunctioning. A faulty heat detector in Room 25 was the cause.
- The staff will attend a presentation at Central High School on October 27, 2023. There will be a speaker and articulation sessions. There will be training on the Clear Touch board after the Central High School workshop.

ADJOURNMENT

Jung made a motion to adjourn the meeting at 8:48 PM. Wuebbels made the second motion. Roll call shows Athmer, absent; Boeckmann, aye; Henry, aye; Huegen, aye; Jung, aye; Lucas, absent; Wuebbels, aye.

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Lynette Huegen, President

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Courtney Athmer, Secretary